

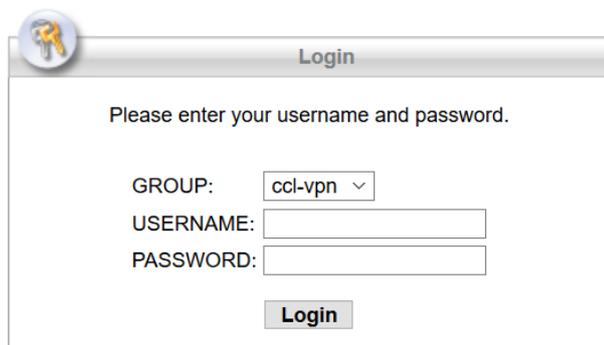
## VPN & Remote Access Setup – Windows

### Part 1. Installing the VPN software

1. Navigate to **https://vpn.ccl.com.au** in your web browser.



2. Enter your VPN credentials and press **Login**. Please note that your VPN credentials may be the same as your CCL network credentials.

A screenshot of a web browser window titled "Login". The window contains a message: "Please enter your username and password." Below this message are three input fields: "GROUP:" with a dropdown menu showing "ccl-vpn", "USERNAME:" with a text box, and "PASSWORD:" with a text box. At the bottom of the form is a "Login" button.

3. After successfully logging in you will see a download page. Click on **Download for Windows** to start downloading the installer.

### Download & Install

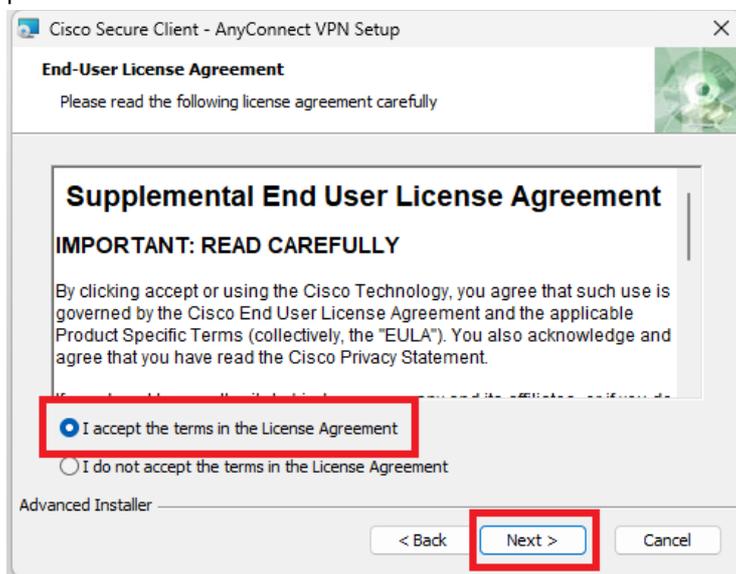
Download Cisco AnyConnect Secure Mobility Client and install it on your computer.

[Download for Windows](#)

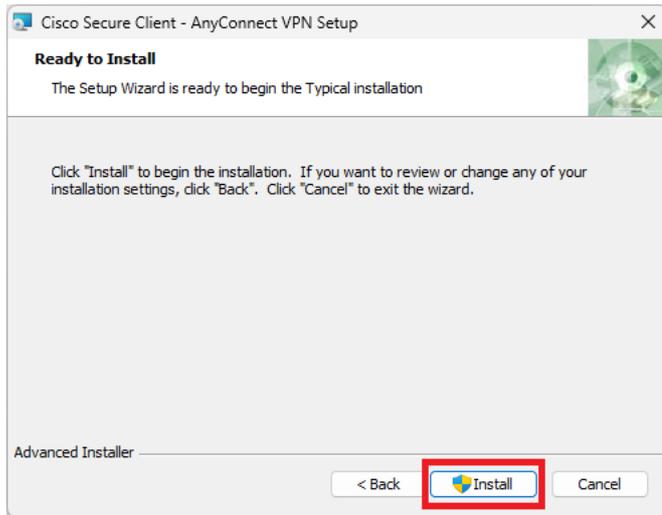
4. Click **Save File** if prompted to, and then run the setup file once the download has finished.
5. Press **Next** to start the installation process. You will be prompted to accept the license agreement, and then you can press the **"Install"** button.



You will see an End-User License Agreement prompt. Read the End User License Agreement and click the **I accept the terms in the License Agreement** button and then select **Next** button to proceed.



You will see a User Account Control security prompt. Click the **Install** button to proceed.

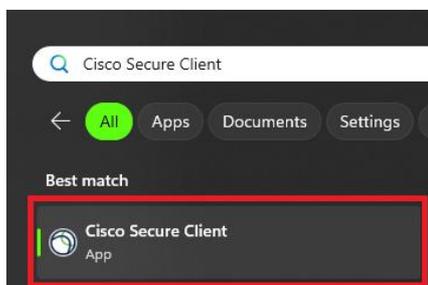


6. The installation has now been completed. Press **Finish** and follow the instructions in **Part 2** to connect to the VPN.

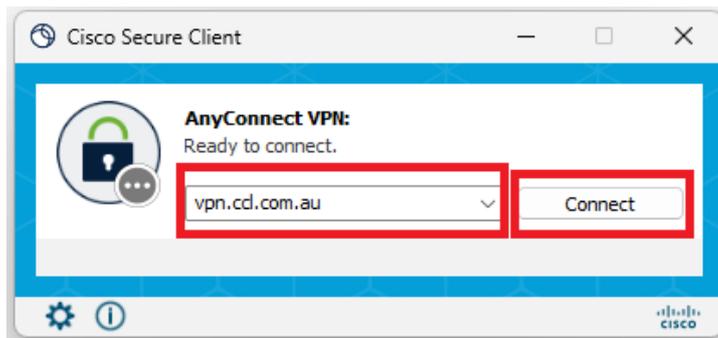


## Part 2. Connecting to the VPN

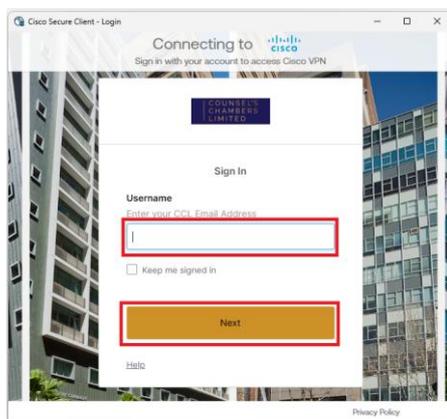
1. Open the Start Menu and search for "Cisco Secure Client". Click on the entry named **Cisco Secure Client** to open the software.



2. Type **vpn.ccl.com.au** in the box and then press **Connect** as seen below.



3. A pop up will appear, enter your VPN credentials and sign in. Please note that your VPN credentials may be the same as your CCL network credentials.



4. Upon successfully logging in you will see a gold padlock icon on the tray bar.



Click on **Gold Padlock** to display

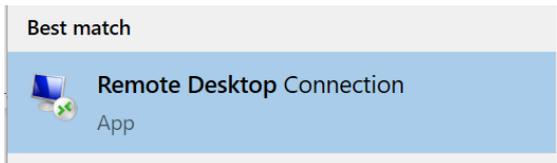


## Part 3. Remote Computer Access

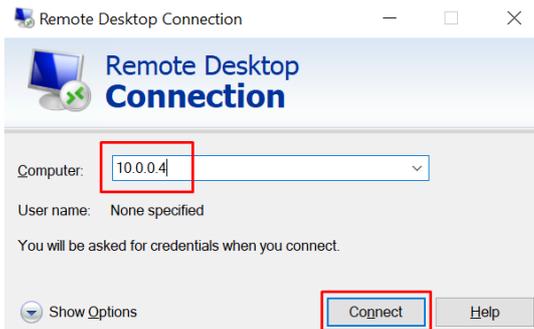
After logging into the VPN, you can now remotely access your computer. Below are instructions for accessing Windows and Mac computers remotely.

**i** Please note that CCL can only assist you with the VPN connection (Part 2). You will need to contact an IT consultant to assist you with configuring and troubleshooting Remote Computer Access.

1. Open the start menu and search for the **Remote Desktop Connection** application. Open it.

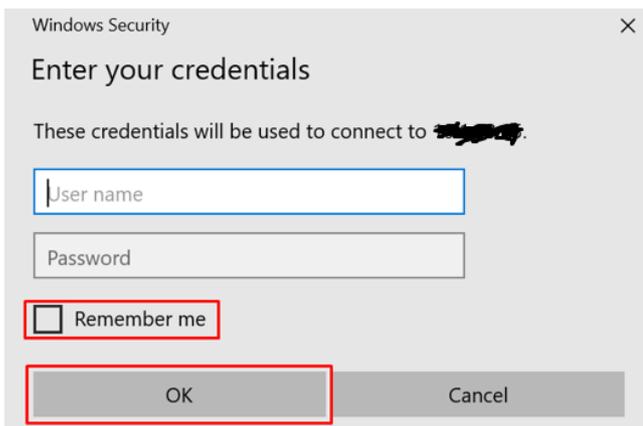


2. Type in the **IP address** of your Chambers computer and press **Connect**.



*Note: Please contact CCL Network Support if you have not been assigned an IP address, or you are unsure of your IP address.*

3. Enter the following details and leave the other options as default:
  - **User name:** Chambers computer username
    - *Note: For Exchange users your username will be in the format of: CHAMBERS\*
  - **Password:** Chambers computer password
  - Tick **Remember me** and press **Ok**.



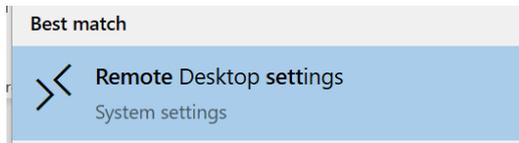
If the login is successful you will see your Chambers computer screen.

## Part 4. Troubleshooting

If you are unable to connect to the VPN using the Cisco AnyConnect VPN software, then please verify that you have an active Internet connection.

If you can successfully connect to the VPN, but are unable to remotely connect to your Chambers computer, then please check the following:

1. Search for and open **Remote Desktop Settings** on your computer in Chambers.



2. Ensure that **Enable Remote Desktop** is set to **On**.

Enable Remote Desktop



**i** If you are still experiencing issue connecting to your Chambers computer, then please contact your IT consultant.