

18 February 2021

Dear: Shareholders & Clerks,

This circular includes the following topics:

- *Upgrade to Door Phones*

Upgrade to Door Phones

The door phones to Wentworth & Selborne Chambers and Lockhart Chambers were upgraded today. The primary function of the door phones remains the same, where Members can provide after-hours access to visitors from the buildings entrances and foyers. Also, when a problem occurs with access cards or tags, Members can contact CCL's Maintenance Staff on Saturdays and between 6 - 8am during the week.

As the new door phones have a digital touch screen interface and operate differently to those which were replaced, I suggest that Members and Clerks please note the updated instructions which are attached.

For further information please contact support@ccl.com.au

Kind Regards,

Michael Wright

CIO

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