

BUILDING CLOSURE & ACCESS SYSTEM

COUNSEL'S
CHAMBERS
LIMITED

1 April 2021

Dear: Shareholders & Clerks

This circular includes the following topics:

- *Easter long weekend building closure*
- *Building security access system*

Easter long weekend building closure

Wentworth & Selborne Chambers and Lockhart Chambers will be closed for the Easter long weekend, 2 – 5 April 2021. CCL's Office will also be closed and there will be no CCL Staff on duty over the long weekend.

Access to Chambers is available for Members using your proximity card or tag.

If you require assistance please contact Allied Security on 1300 003 456.

Building security access system

Card readers throughout the building have recently been upgraded and there is a slight change to the way the new readers operate.

Cards or tags work most effectively when removed from wallets, purses, bags and phone cases. Members should hold their card or tag near the centre of the reader until the light on the reader turns from red to green, which will unlock doors and indicate that lift buttons are activated momentarily

If you have any questions about the new card readers, please contact our Maintenance Team at maint@ccl.com.au

Kind Regards,
Debbie George
CEO

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