

## COVID – 19 UPDATE

COUNSEL'S  
CHAMBERS  
LIMITED

21 July 2022

**Dear:** Members & Clerks

Given the escalating COVID situation, and to ensure the safety of Members and our Staff, CCL have considered the existing COVID-19 Response measures and have re-introduced the following precautionary measures and recommendations:

- At this stage, CCL will continue to deliver face-to-face services for both IT and Maintenance. CCL Staff have been instructed to wear a mask when they leave CCL's offices, we request that if you are in close proximity to CCL staff that you also wear a mask when they are on your Floor.
- Due to space restrictions in CCL's offices, some CCL Staff are now working from home, they will remain available and can be contacted in the usual ways but there may be some delays with the delivery of services.
- Current Health advice recommends the wearing of face masks in offices and to work from home if possible.
- For the safety of all Members and Staff, please try to remember to wear a mask if you are in the lifts or common areas within the buildings and also use the hand sanitisers located in the foyers.
- At this stage, it is at the discretion of individual floors whether or not they require contractors to wear masks when they are working on your Floor.
- Floors may wish to alter the times that free lift access is available depending on the availability of Floor Staff. If any Floor requires changes to their access arrangements please contact our maintenance department.

CCL will continue to monitor the situation and will advise of any changes to its COVID Response Measures.

Please let me know if you require any further information.

Kind Regards,  
**Debbie George**  
CEO

COUNSEL'S  
CHAMBERS  
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*Our office is on the traditional lands of the Gadigal People of the Eora Nation. We acknowledge each of the First Nations Peoples on whose lands we work and pay deep respects to their elders past, present and future.*

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