

CCL LIFT MODERNISATION UPDATE

COUNSEL'S
CHAMBERS
LIMITED

14 April 2022

Dear: Shareholders & Clerks

This circular includes the following topics:

- *All lifts have been returned to service*
- *Defects and outstanding works*
- *Using the new lifts; building works and deliveries*
- *Windeyer Chambers*

All lifts have been returned to service

I am pleased to announce that all lifts in Wentworth & Selborne and Lockhart Chambers have been returned to service and are operating at full capacity. Thank you to all Members & Clerks for your patience and understanding throughout the project, which has allowed CCL to deliver the new lifts through an intensive program.

Defects and outstanding works

As with any project of this size, there are defects to rectify and this is currently underway. CCL is maintaining a schedule of defects and I encourage you to report any problems you experience to our [Maintenance Team](#).

The lift landing doors in Lockhart Chambers will be replaced during evenings in coming weeks. The landing doors contain asbestos and are required to be removed under controlled conditions, our Maintenance Team will be in touch with Lockhart Clerks to coordinate once the timing of this work is settled – work is expected to commence next Wednesday evening.

Using the new lifts; building works and deliveries

Given the time and effort invested in updating the lift car interiors, it is timely to remind Members & Clerks of some long standing requirements in relation to lift use. In order to protect the finishes inside the new lift cars, and to ensure that the appropriate protection measures are in place to avoid damage to the lift cars, CCL requires you to notify us 72 hours in advance of:

- a) moving furniture, substantial artwork or equipment including photocopies; or

- b) taking receipt of substantial deliveries of good or equipment; or
- c) attempting building works (in accordance with our Rules & On-Site Procedures); or
- d) any other undertaking that requires moving large, heavy or awkward objects.

Use of the lifts in any of the circumstances noted above may only be outside of office hours – 8am to 6pm Monday to Friday and with prior approval from CCL.

Please note that all lift cars have CCTV. The cost of repairing damage caused to the lifts as a result of not complying with these instructions will be passed on to the individual or Floor responsible.

If you have any questions, please contact our [Maintenance Team](#).

Windeyer Chambers

CCL is pleased to confirm the completion of the Lift Modernisation in Windeyer Chambers. The last of the three lifts was returned to service at the end of March. Thank you to Windeyer Members & Clerks for their patience and understanding with this project.

Should Windeyer Members or Clerks have any questions about the work or need to report any defects, please contact our [Maintenance Team](#).

Kind Regards,
Debbie George
CEO

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