

11 November 2020**Dear:** Shareholders and Clerks**Rubbish Collection****Commencing:** 3:00pm, Tuesday 17 November 2020**Ending:** 5:00pm, Tuesday 17 November 2020

CCL has arranged a rubbish collection day for Tuesday, 17 November. The rubbish collection is a service for those who wish to dispose of items that cannot be taken away with the regular daily service.

Items such as disused furniture, computers and printers, can be put out for collection.

The following items will not be accepted:

- Paint or cleaning chemicals.
- Building materials or building debris.
- Fixed joinery or other fixed installations demolished or leftover from renovations.
- Hazardous or toxic substances.
- Items that have been brought in from home or other sites

If you wish to utilise this service, please take any items that you wish to dispose of to the front concourse of Wentworth & Selborne Chambers strictly between 3 – 5pm, Tuesday 17 November. If any items are placed on the concourse prior to 3pm, those items will be returned to the floor of origin.

There will be bins for e-waste, bins for paper and book recycling and designated areas on the concourse for furniture and other general rubbish. We ask that everyone co-operates and places rubbish in the correct designated areas to ensure that the collections are not rejected. Incorrectly placed items will be returned to the floor.

CCL is a COVIDSafe building and social distancing will need to be maintained where practical when dropping off rubbish to the collection point.

Kind Regards,

Debbie George

CEO

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