

05 May 2020

Circular to Clerks & Shareholders - Preventative Measures for Contractors

As a consequence of COVID-19, CCL has discouraged all non-essential work in Chambers and on Floors. CCL has amended these restrictions and applications to have work carried out by Contractors, trades and service personnel in Chambers and on Floors will now be assessed on a case-by-case basis.

Please note that to ensure the continuing safety and wellbeing of Members, Clerks and staff in the buildings, all applications to carry out work; essential or non-essential in nature, during the COVID-19 crisis will now be subject to additional conditions.

All Contractors, trades and service personnel attending site must:

- a) obtain consent from all Floors where access is required to conduct the work;
- b) strictly observe the requirements for social distancing;
- c) wear PPE (gloves and face masks) in order to avoid possible contamination of the Floor and generally prevent the spread of COVID-19;
- d) not attend site having flu or COVID-19 like symptoms (The symptoms of COVID-19 are much like the flu, and health authorities recommend that anyone with flu like symptoms are tested for COVID-19. In this case, if a contractor demonstrates flu like symptoms whilst working on site, CCL may need to close the floor(s) where the works are being conducted or even the entire building, as stipulated in CCL's COVID-19 Response Plan);
- e) notify CCL immediately if within 14 days of visiting any of CCL's buildings;
 - i. have to self-isolate after confirmed contact with COVID - 19; or
 - ii. develop symptoms and are tested for COVID-19; or
 - iii. are confirmed to have contracted COVID-19;
- f) not have travelled outside of Australia after 24 February;
- g) provide evidence of having the 2020 influenza vaccination (This is a precautionary measure CCL is taking to mitigate the risk of the false positive for COVID-19, which may lead to a building, office or Floor closure, as well as in the interest and physical wellbeing of Members, CCL Staff and Floor Staff); and,
- h) undergo a temperature test/reading and record a temperature of below 38 degrees Celsius. (CCL has set up an infrared thermometer next to the sign in station in the utilities room, all contractors are required to take their temperature before commencing any works "Any temperature over 38 degrees Celsius is classified as a fever" – www.healthdirect.gov.au).

Contractors, trades and service personnel unable to be vaccinated for medical reasons, please contact our maintenance department directly.

If you have any questions or concerns, please feel free to contact CCL's maintenance department.

Kind regards,
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