

17 January 2017

## Information about building work

CCL has several projects currently underway, all of which are expected to be mostly complete by 26 January 2017. Access to all areas will resume at that time, with only minor touch ups and painting required in certain areas – if and where this is required, that work will be carried out after hours.

Whilst the work inside the building will be largely completed and services running as usual, some work will remain to disestablish the scaffold. The balance of the work to be completed after 26 January 2017 includes:

- The dismantling of the scaffold in February.
- The removal of the scaffold and supporting structure in late February and March, with the use of a crane over two weekends.
- Render and waterproofing repairs at Level 1, following the removal of the scaffold in early March.

All of this work will be carried out after hours, to minimise further disruption for Shareholders.

Until 26 January 2017, access remains available to card holders to all Floors in Selborne Chambers, except for Level 7, and Levels 2, 6, 10 & 12 in Wentworth Chambers, where Chambers are unaffected by the works.

The procedure for reporting defects or problems with the work will be the same as last year, and that is via email only to [maint@ccl.com.au](mailto:maint@ccl.com.au), and only between 27 January 2017 and 25 February 2017. By reporting all defects and problems this way, the defects rectification process will be streamlined to minimise inconvenience and general presence in the building and reduce further requirements for access in Chambers. CCL Maintenance Staff will be in direct contact with Clerks to arrange the orderly attention to defects and problems reported to CCL. The defect reporting and rectification procedure is surplus to the standard 12 month warranty that applies to the work related to the window and AC replacement.

Lastly, the pedestrian link connecting Selborne and Lockhart Chambers will be closed for painting this weekend. Lift access to Level 1 Lockhart will not be possible.

Please contact our maintenance department for further information.

Kind regards,

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General Manager

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