28 April 2010

CIRCULAR TO SHAREHOLDERS AND CLERKS WENTWORTH & SELBORNE CHAMBERS AND LOCKHART CHAMBERS

BUILDING WORKS; 2010 – 2011 SELBORNE & WENTWORTH CHAMBERS

Counsel's Chambers Limited is currently planning the next stage of the Building Code of Australia upgrade and other scheduled maintenance works. Once again, the work that is planned is extensive and is aimed at completing as much of the remaining upgrade work as possible.

On the schedule for this upcoming year are the following components of work:

- 1. The upgrade of fire services to the Basement (Bar Association Area).
- 2. The retrofit of smoke hazard management services which will affect the toilets and corridors to all floors.
- 3. The installation of emergency lighting to all bathrooms.
- 4. The upgrade of equitable access installations.

The work is scheduled to commence on an after hours basis over the next couple of weeks. Throughout the year, CCL will advise the details and timing of the planned work, and will consult closely with Clerks to ensure that the impact of the work is understood and clearly communicated.

As was done last year, CCL have established a deadline for the notification of work over the Christmas 2010 and January 2011 vacation period. If Shareholders or Floors are planning to do work over this period, you must notify CCL by no later than **15 May 2010**, to enable effective co-ordination.

If you have any questions, please contact me on 9231 3644.

Regards,

Debbie George General Manager