

12 August 2021

Dear: Shareholders & Clerks

I refer to my circulars of 11 March and 20 May of this year in relation to the modernisation of the lift service in Wentworth & Selborne Chambers and Lockhart Chambers. This circular includes information about:

- *The Program*
- *Impact on Members & Floors*
- *Higher impact work*
- *Further information and updates*

The Program

The lift modernisation program remains on track and is scheduled to commence on 17 September 2021. Restrictions on movement generally and within the construction industry in response to COVID-19 may influence the project, however at this time, the project is expected to commence as currently scheduled.

The attached detailed program indicates when each lift will be removed from service for modernisation, and while the bulk of the work will be attempted during the Court Vacation period, **the lift modernisation is scheduled from 17 September 2021 to 31 March 2022.**

A brief summary of the lifts planned **to remain in service** follows:

	Wentworth & Selborne <i>Lifts in operation</i>	Lockhart <i>Lifts in operation</i>
17 Sep 21 – 22 Nov 21	5	2
22 Nov 21 – 17 Dec 21	4	
17 Dec 21 – 23 Jan 22	2	1
23 Jan 22 – 28 Jan 22	4	
28 Jan 22 – 31 Mar 22	5	

Impact on Members & Floors

The modernisation project will be disruptive and have an impact on Members and Floors.

Outside of the Court Vacation, work that is particularly noisy and disruptive has been scheduled to occur outside of business hours and weekends, however during business hours trades will be visible and working:

- a) within the lift shafts;
- b) inside the lift cars;

- c) in the lift motor rooms; and, in some instances
- d) at lift landing areas on Floors.

Obviously, the lift service will be slower than usual as a consequence.

During the Court Vacation, noisy and disruptive work will be carried out during business hours. In addition to the work noted above, trades will also be working on each Floor replacing lift landing buttons, hall lanterns and gongs over the lift door openings. Elements of this work will be particularly noisy and disruptive, with trades working immediately in front of reception areas. The lift service during this time will be significantly slower, with only one lift remaining in service in each building. Members and Clerks should be prepared for this, please note the following:

- In Wentworth & Selborne Chambers, there may be instances where you are required to use the lifts on the other side of the Floor where work at reception may prevent access to the lifts momentarily.
- Access to Floors in Wentworth & Selborne Chambers from the rear fire stairs is available for those with an access device, Floors in Lockhart Chambers can also be accessed via the fire stairs using an access device.
- The fire stairs may also be used to egress the buildings at any time.

Higher impact work

Some Floors and areas in the buildings will experience greater disruption, Members & Clerks should note the following.

Lift car interior upgrades will be carried out with the lift car at its lowest position for safety reasons. As a consequence, there will be a higher levels of activity at the lift landing areas on the:

- a) sub-basement in Selborne Chambers;
- b) basement in Wentworth & Selborne Chambers; and
- c) the Ground Floor in Lockhart Chambers.

The top Floors will be the busiest locations throughout the project. **Access to lift motor rooms and work inside the lift shaft** will be via the top Floor in each building, so the lift landings and foyer areas leading to the roof will be busiest on:

- a) Level 13 in Wentworth & Selborne Chambers; and
- b) Level 12 in Lockhart Chambers.

Lift landing buttons will be lowered on some Floors to comply with code requirements. This work involves demolishing holes in the walls below the existing buttons to enable installation at a lower height. As a consequence, noisy, disruptive masonry demolition and cutting will take place on:

- a) Levels 5, 8 & 9 in Wentworth Chambers; and
- b) Level 8 in Selborne Chambers will be affected.

Other Floors will retain the existing lift landing buttons.

Further information and updates

CCL appreciates the co-operation of all Members & Tenants and your understanding for what will be a significant and disruptive project which is necessary to preserve and maintain a critical building service and asset.

Further information, updates and reminders will be provided to Members, Clerks and Tenants on a regular basis leading up to and during the project. If you require further information or have any questions about the project, please contact Lee Albert at lalbert@ccl.com.au

Kind Regards,
Debbie George
CEO



Level 1 Selborne Chambers
174 Phillip Street Sydney
NSW 2000 Australia
DX 973 Sydney

P: +61 2 9231 3644
E: dgeorge@ccl.com.au
W: www.ccl.com.au

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