

**7 May 2021**

**Dear:** Shareholders & Clerks

**Bi-annual rubbish collection**

**Commencing: 3:00pm, Wednesday 12 May 2021**

**Ending: 5:00pm, Wednesday 12 May 2021**

CCL has arranged a rubbish collection day for Wednesday, 12 May 2021. The rubbish collection is a service for those who wish to dispose of items that cannot be taken away with the regular daily service.

Items such as disused furniture, computers and printers, can be put out for collection.

The following items will not be accepted:

- Paint or cleaning chemicals.
- Building materials or building debris.
- Fixed joinery or other fixed installations demolished or leftover from renovations.
- Hazardous or toxic substances.
- Items that have been brought in from home or other sites

If you wish to utilise this service, please take any items that you wish to dispose of to the front concourse of Wentworth & Selborne Chambers strictly between 3 -5pm, Wednesday 12 May. If any items are placed on the concourse prior to 3pm, those items will be returned to the floor of origin.

There will be bins for e-waste, bins for paper and book recycling and designated areas on the concourse for furniture and other general rubbish. We ask that everyone co-operates and places rubbish in the designated areas to ensure that the collections are not rejected. Incorrectly placed items will be returned to the floor.

CCL's buildings are COVIDSafe buildings, social distancing will need to be maintained where practical when dropping off rubbish to the collection point. For further information about the rubbish collection, contact CCL's Maintenance Staff at [maint@ccl.com.au](mailto:maint@ccl.com.au).

Kind Regards,

**Debbie George**

CEO

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