### 25 November 2021

#### Dear: Members & Clerks,

This circular includes the following topics:

- Lift modernisation update for Wentworth & Selborne and Lockhart Chambers
- Lift modernisation update for Windeyer Chambers

## Updates for Wentworth & Selborne and Lockhart Chambers

The first modernised lift in Selborne Chambers is expected to be completed and returned to operation tomorrow morning. The new lift has new controls and drive equipment as well as new interior finishes.

Subject to CCL's Engineer accepting the new lift, it will be returned to service and work will transition immediately to the next phase of the project.

### Please note the following important information, effective from tomorrow:

- Wentworth: The first lift will be removed from service to be modernised.
- **Selborne:** The second lift will be removed from service to be modernised, subject to the first lift returning to service.
- Lockhart: The first lift will be removed from service to be modernised.

Lift services will be slower during the next phases of the work. Please see the following updated summary of lift availability, the program and timing of available lifts are subject to change.

Period	Lifts in service	
	Wentworth & Selborne	Lockhart
25 Nov 21 – 17 Dec 21	4	1
17 Dec 21 – 23 Jan 22	2	
23 Jan 22 – 28 Jan 22	4	
28 Jan 22 – 31 Mar 22	5	

Members & Clerks please note the following for Wentworth & Selborne Chambers:

- Access to Floors is available to access pass holders via the rear fire stairs.
- You can exit the building from any of the four fire stairs.

For Lockhart Chambers:

- Access to all Floors is available to access pass holders via the fire stair.
- You can also exit the building using the fire stair.

### **Updates for Windeyer Chambers**

The first lift in Windeyer Chambers is expected to be completed and returned to operation tomorrow afternoon. Subject to the lift being accepted by Windeyer's lift engineer, work will immediately transition to the next lift which is scheduled to be completed on or around 21 January 2022.

The lift modernisation involves the replacement of all lift equipment and, once complete, will improve reliability and performance of the service. The lift service will be slower during the works and Members & Clerks are likely to experience delays until the work is complete.

The modernisation program is subject to change however completion is expected to be at the end of March 2022.

Kind Regards, **Debbie George** CEO

# COUNSEL'S CHAMBERS LIMITED

Level 1 Selborne Chambers 174 Phillip Street Sydney NSW 2000 Australia DX 973 Sydney

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