

08 May 2020

## Circular to Shareholders & Clerks - NSW BAR Dispute Resolution Centre - Virtual Court Rooms - Migration to Microsoft Office 365 & Microsoft Teams



Dear Members,

I refer to the circular below of 8 April 2020.

### **CCL Hearing Rooms**

CCL has now made further significant improvements to its video conferencing (“VC”) services that are available in the Hearing Rooms on the 1st Floor Selborne Chambers.

We have now installed a multi-screen Cisco VC platform in one of the rooms – see attached photograph showing the new equipment which has already been used to attend court proceedings in the Supreme Court using the Cisco Meetings SIP platform.

We have also now installed dedicated VC equipment using the Microsoft Teams platform (which is the platform currently being used by the Federal Court), this equipment runs the licensed version of Microsoft Teams, this equipment is only available on single screen.

Further information relating to VC platforms that are compatible for use in the Hearing Rooms can be found at this link: . – see link: <https://www.ccl.com.au/files/documents/Interoperability.pdf>

As advised in my email below, Shareholders are welcome to use the rooms free of charge for multi-party VC on an ad hoc basis subject to availability. If Shareholders would like to book the rooms over multiple days then we are offering them a 10% discount on room hire rates. Further information relating to the rooms and rates can be found at this link: <https://nswbardrc.com.au>

As members will be aware, CCL has onsite Network Support staff available to assist with setting up the equipment in the Hearing Rooms for use to attend court proceedings and our staff have also been liaising with the technical support staff in the various courts to work to improve the systems to achieve the best results.

I also take this opportunity to remind members that CCL has introduced Cisco Webex Meetings which is now available for use on the CCL Network (available to all members using with VoIP service). Further information relating to this service and tutorials can be found in the "Webex" section at this link: <https://www.ccl.com.au/services#network-documents>

CCL Network staff, where possible, are also providing support and guidance, relating to desktop VC (ie: from your chambers) over multiple platforms to connect and attend Court proceedings, if you require support or information relating to VC services you should log service requests through the CCL Members Portal or by emailing [support@ccl.com.au](mailto:support@ccl.com.au), please bear in mind that because every Member has a different setup there is only limited support that CCL can provide for desktop VC's, CCL is not providing any support for VC platforms that are not used by the Courts or CCL.

### **Microsoft Office 365 and Microsoft Teams**

CCL is also working closely with Quatrotech Computing so that we can fast track the migration to Microsoft Office 365 so that Microsoft Teams VC will be available to all members (subject to an additional licensing charge), we are hopeful that this upgrade will commence next week. In relation to this matter, Gary Bacon from Quatrotech Computing will be circulating clerks by Monday a list of current floor members for each floor for final verification, as well the Office 365 migration program.

In addition to the above, Gary will also be circulating information relating to various optional add-on packages (i.e. Microsoft Teams) which will be available to members after the migration is complete.

If you require any further information relating to the above information please do not hesitate to contact me.

Kind Regards,  
Debbie George  
CEO  
Counsel's Chambers Limited

From: Debbie George  
Sent: Wednesday, 8 April 2020 1:21 PM  
To: Shareholders & Clerks  
Subject: NSW BAR DISPUTE RESOLUTION CENTRE - VIRTUAL COURT ROOMS

Dear Members,

This is a reminder that CCL is able to provide a virtual courtroom style arrangement by using the commercial grade video conferencing ("VC") services in the Hearing Rooms on the 1st Floor Selborne.

As we have previously advised, Shareholders are welcome to use the rooms free of charge for multi-party VC on an ad hoc basis subject to availability. If Shareholders would like to book the rooms over multiple days then we are offering them a 10% discount on room hire rates. Further information relating to the rooms and rates can be found at this link:

For those who may want to use the rooms to access VC court proceedings over multiple days CCL has onsite technical support available and this support is being offered at no extra charge.

CCL Network staff have developed the attached guide to assist members in understanding what VC platforms are compatible for use in the Hearing Rooms. – see link:

<https://www.ccl.com.au/files/documents/Interoperability.pdf>

At the moment we are only able to provide a single screen in each room but we have additional equipment on order and we hope to be in a position to provide multiscreen VC equipment within the next three weeks.

Should you require any further information please do not hesitate to contact me.

Kind regards,  
**Debbie George**  
CEO



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