COUNSEL'S CHAMBERS LIMITED

P: +61 2 9231 3644 E: admin@ccl.com.au W: www.ccl.com.au A.B.N. 72 000 111 302 Level 1 Selborne Chambers 174 Phillip Street Sydney NSW 2000 Australia DX: 973 Sydney

27 August 2020

Circular to Shareholders & Clerks - Annual Fire Safety Statement

The development of the Annual Fire Safety Statement (AFSS) for Wentworth & Selborne Chambers and Lockhart Chambers is currently underway. The annual submission of the AFSS to the City of Sydney is required under the Environmental Planning and Assessment Regulation 2000.

The AFSS process involves the inspection and testing of all fire safety measures within the buildings including, amongst other things:

- a) sprinklers;
- b) hydrants;
- c) smoke detection;
- d) emergency and exit lighting;
- e) stair pressurisation systems; and,
- f) unimpeded access to hose reels, extinguishers and fire stairs.

Some of the inspections have already commenced, Maintenance Staff will be in touch with Clerks to communicate the balance of the testing and inspection schedule. Access to all Floors and all Chambers will be required as part of this process.

All disruptive tests will be scheduled for the weekend.

If you have any questions, please contact Lee Albert at lalbert@ccl.com.au

Kind regards,

Debbie George

CEO

COUNSEL'S CHAMBERS LIMITED

Level 1 Selborne Chambers 174 Phillip Street Sydney NSW 2000 Australia DX 973 Sydney

P: +61 2 9231 3644 E: dgeorge@ccl.com.au W: www.ccl.com.au

This email (including any attachments) is confidential, may be privileged, may contain commercially valuable information and intended solely for the use of the individual or entity to whom it is addressed.

It may be read, copied and used only by the intended recipient. If you have received it in error, please contact CCL on +61 2 9231 3644 or by email at admin@ccl.com.au, or the Sender immediately by return email, and immediately delete this email. CCL reserves the right to monitor all email communications through its networks. If the content of this email is personal or unconnected with CCL's business, we accept no liability or responsibility for it. You should take full responsibility for virus checking of this email and any attachments. If this email contains personal information (as defined in the Privacy Act Cth as amended) you must at all times comply with the Privacy Act and Australian Privacy Principles in connection with the personal information.