

## Wentworth & Selborne Chambers window and facade upgrade

21<sup>st</sup> January 2019

I refer to previous circulars in relation to this which can be found under the circulars tab on CCL's website at: <https://www.ccl.com.au/shareholders>

The internal work in Chambers is nearing completion, and Chambers within the exclusion zone will be accessible from 8am on Saturday 26 January 2019. Work on the outside of the building will continue until late February with the last elements of the cladding and some remedial work still remaining. The scaffold and hoarding are due to be removed from site by 17 March 2019.

### BUILDER'S LIFTS

The builder's lifts will be decommissioned from service during business hours from Tuesday 29 January 2019. The protection lining will remain in the lift until Saturday, 2 February 2019, to enable the builder to carry out works after hours where required.

### EXCLUSION ZONES

Access to all areas within the exclusion zone will be strictly prohibited until 8am on Saturday 26 January 2019.

The areas within the exclusion zone includes:

- a) all Chambers with windows on the Phillip Street façade in Wentworth & Selborne Chambers;
- b) all Chambers opposite and accessible from the Phillip Street side or west corridor in Wentworth & Selborne Chambers;
- c) the Phillip Street side or west corridor in Wentworth & Selborne Chambers; and,
- d) the Ground Floor Wentworth Chambers, as the air conditioning system on that Floor will be replaced during this time.

### REPORTING DEFECTS

If you need to report defects please do so after 26 January 2019, the cut-off date for reporting defects will be 28 February 2019. Please report all defects through the Members Portal: <https://ccl.com.au/portal>, defects reported via the Portal will be transferred automatically to the defects list. You may also report defects via email: [maint@ccl.com.au](mailto:maint@ccl.com.au). Please do not report the same defect more than once and please do not report defects via phone, or in person, all defects need to be reported in writing.

**In addition, please do not attempt to contact the builder directly under any circumstances, also please do not copy the builder in on any email correspondence, CCL are managing the defects systematically on a priority basis and are co-ordinating access and attention to the defects accordingly.**

**AUSTRALIA DAY LONG WEEKEND**

COUNSEL'S  
CHAMBERS  
LIMITED

CCL's offices will be closed for the upcoming long weekend from 5pm on Friday 25 January 2019 until 8.30am on Tuesday 29 January 2019. CCL will not have any staff on site over the long weekend, please ensure that you have your access card or tag with you should you require access to the building during that time.

If you have any questions, please contact our maintenance department on 9231-3644 or [maint@ccl.com.au](mailto:maint@ccl.com.au)

Kind regards,

**Debbie George**  
General Manager

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