COUNSEL'S CHAMBERS LIMITED

P: +61 2 9231 3644 E: admin@ccl.com.au W: www.ccl.com.au A.B.N. 72 000 111 302 Level 1 Selborne Chambers 174 Phillip Street Sydney NSW 2000 Australia DX: 973 Sydney

Circular to Shareholders & Clerks: Building closure December 2019 & January 2020

CCL's offices will close at 12pm midday on 24 December 2019 and will reopen at 8.30am on 2 January 2020. Wentworth & Selborne Chambers and Lockhart Chambers will be closed during this time, access will only be available with a valid access card or tag.

CCL Staff will not be on duty at any time during the closure. If you require access into the building during the closure, please ensure that your access card or tag is valid, the deadline to check and update access cards is 11am on Wednesday 18 December 2019.

Member's will note that the deadline to apply to CCL to carry out building work between 20 December 2019 and 26 January 2020 has elapsed and CCL will not consider further applications. Unauthorised work, no matter how minor in nature, will not be permitted under any circumstances.

Kind regards, **Debbie George**CEO

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Level 1 Selborne Chambers 174 Phillip Street Sydney NSW 2000 Australia DX 973 Sydney

P: +61 2 9231 3644 E: dgeorge@ccl.com.au W: www.ccl.com.au

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